

## **FIRE CAPTAIN**

(Promotional Class)

### **GENERAL STATEMENT OF DUTIES**

Drive and operate fire department vehicles and equipment, and direct the activities of a fire company; perform fire prevention work; train and drill other employees in standardized methods of fire fighting, use of equipment, fire prevention, and first aid; and related work as required.

### **DISTINGUISHING FEATURES OF THE CLASS**

Employees of this class perform generally all phases of work attached to the class, provided, however, any one or more of the phases or general duties may be assigned for specialized performance to any of the various employees of the class. Each phase of work carries with it, its own individual responsibilities and personal hazards. The work involves both supervisory and non-supervisory duties and is performed under the general supervision of the superior officer. This class ranks immediately below Assistant Chief.

### **EXAMPLES OF WORK**

(Illustrative only)

Respond to all fire alarms or emergency calls assigned to his company, drive fire machine to fire, size up fire and lay hose lines when necessary;

Operate pump at fires, when pumping operations are required, otherwise, direct and assist in work of subordinates;

Supervise and assist in the work of subordinate employees at the stations, as required;

Inspect property at scene of fire to prevent re-ignition;

Inspect apparatus and equipment, grounds, and station to insure proper order and condition and that fire apparatus is at all times, ready for instant use;

Perform minor clerical work, such as making reports on fires, personnel, activities of company, and the preparation of requisitions for supplies, etc.;

Inspect public buildings, business houses, hospitals, schools, and places of public gatherings under the special direction of the Chief for the purpose of detecting fire hazards or conditions which are otherwise hazardous to life or property;

make fire prevention talks to school children and other civilian groups;

Prepare and conduct employee training courses, using lectures, practical performance, demonstration, and test methods of teaching.

**SPECIAL REQUIREMENTS FOR ADMISSION TO ELIGIBILITY TEST AND FOR BEGINNING WORK IN CLASS**

Must be a regular and permanent employee in good standing in the class of Firefighter First Class;

Must be at least twenty-one (21) years of age;

After offer of promotion, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

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